



Indiana Institute of Technology

To Whom It May Concern:

I have known Rick Bird for several years both as a student and an employee of the Information Technology staff at the Indiana Institute of Technology. I can whole-heartedly recommend him for virtually any position in which his abilities meet your needs. I have found him to be conscientious, creative, and a person who will contribute to the team effort of any staff.

His particular talents that I am aware of are in information technology and multimedia design. At Indiana Tech he had to work with a diverse group of people including, students (some international), faculty, and staff which he did most competently.

He has proven himself to be a trustworthy employee for Indiana Tech and I am confident you would find this true as well.

If you would like to discuss this in further detail, please do not hesitate to call me at (W) 260-422-5561 ext. 2218, (H) 260-672-3262 or email me at messick@indtech.edu.

Sincerely,

A handwritten signature in blue ink that reads "Gary A. Messick".

Gary A. Messick
Chair, Dept. of Math & Science
Chair Computer Steering Committee



BROWN MACKIE COLLEGESM

To whom it may concern:

It is my privilege to write this letter of recommendation for Richard Bird. I have known Rick for nearly 7 years; first as a student and later as his supervisor when he held the full-time professional appointment of CIS Coordinator/Webmaster for the division of the university I was responsible for leading.

In developing our university's web site, I found Rick's knowledge of the web and dedication to his work/career to be nothing short of exceptional. When you consider the strong work ethic Rick processes, his sincere love of working with computers and the respect he earned from his peers, you come to the inescapable conclusion that Rick is a remarkable individual and an exceptional employee.

While you may have other candidates with stronger backgrounds, I can confidently say that there are few individuals as motivated, or willing to work as hard as Rick has to improve his skills and "get the job done." During my career as a manager, I have found that I most appreciate staff members who exhibit strong teamwork and come to work with optimistic attitudes; Rick excels in both of these areas. With Rick's exceptionally high motivational level and history of solid performance, I can say without any reservations that you will soon cherish Rick as an employee as much as I did.

In my position, I am often asked to write recommendations for applicants seeking new challenges or professional advancement; it is rare that I give an individual such a strong reference. I sincerely believe that given the opportunity Rick will not only excel, but he will impress as well.

Should you have any questions, or need further information, please feel free to call me at (260) 484-4400 or email me at jbishop@brownmackie.edu.

Jim Bishop
Dean of Academic Affairs
Brown Mackie College



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March 31 2004

To Whom It May Concern:

I would like to take this opportunity to give you some information about Richard Bird. When Richard first came to work for our company, we were very surprised at his skills. He is highly knowledgeable about computers, and anything related to information technology. One of the things that impressed me most about Richard is how quickly he can learn. We have had many people work at our company, and I must admit that very few measure up to his ability to grasp and understand things.

Richard is very dependable, and showed up on-time while working for our company. He was even willing to put in extra time when needed. He was professional in every aspect of his job with our firm. Richard is the type of person who understands directions and only needs to be told once how to get things done.

I would consider any company that hires Richard to be very fortunate.

A handwritten signature in black ink, appearing to read "KJ Allen", written in a cursive style.

Kim J. Allen
President